

**ADVANCE DELIVERY OF INWARD PASSENGER AND CREW
MANIFESTS NOTICE 2007**

BR 26/2007

REVENUE ACT 1898

1898:16

**ADVANCE DELIVERY OF INWARD PASSENGER AND CREW
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ARRANGEMENT OF NOTICE

1	Citation	5	Time of delivery of manifest
2	Interpretation	6	Additional information to be included in manifest
3	Application of this Notice to certain categories of ships and aircraft	7	Additional summary manifest for passenger aircraft
4	Electronic means of delivery of manifest	8	Commencement

The Collector of Customs, reviewing the powers conferred upon her by section 3B of the Revenue Act 1898 to prescribe the contents and delivery of advance inward passenger and crew manifests, gives notice as follows:—

Citation

1 This Notice may be cited as the Advance Delivery of Inward Passenger and Crew Manifests Notice 2007.

Interpretation

2 In this Notice—

“the Act” means the Revenue Act 1898;

“the manifest” means the manifest referred to in section 3A of the Act;

“aircraft” includes every description of aeroplane or other aircraft;

“commercial purpose” includes the carriage of persons or goods for any fare, fee, rate, charge or other consideration, or directly or indirectly in connection with any business, or other undertaking intended for profit; and

“ship” includes every description of ship or vessel.

Application of this Notice to certain categories of ships and aircraft

3 Section 3A(1) of the Act and this Notice shall apply in respect of—

**ADVANCE DELIVERY OF INWARD PASSENGER AND CREW
MANIFESTS NOTICE 2007**

- a) every ship departing for Bermuda for a commercial purpose; and
- b) every aircraft departing for Bermuda.

Electronic means of delivery of manifest

4 (1) The master of a ship shall deliver the manifest by e-mail to e-mail address customsmanifest@gov.bm .

(2) The commander or the agent or representative of an aircraft shall deliver the manifest by e-mail to e-mail address customsmanifest@gov.bm .

Time of delivery of manifest

5 (1) The master of a ship shall—

- a) where the voyage is intended to exceed ninety-six hours in duration, deliver the manifest not later than ninety-six hours prior to the arrival of the ship in Bermuda; and
- b) where the voyage is intended not to exceed ninety-six hours in duration, deliver the manifest not later than two hours after the time of departure of the ship for Bermuda.

(2) The commander or the agent or representative of an aircraft shall deliver the manifest not later than the time of departure of the aircraft for Bermuda:

Provided that the commander or the agent or representative of any air ambulance in service of a medical emergency may, instead of complying with subparagraph (2), deliver the manifest not later than thirty minutes after the time of departure of the air ambulance for Bermuda.

Additional information to be included in manifest

6 (1) The master of every vessel departing for Bermuda shall include the following additional information in the manifest—

- a) name and nationality of the ship;
- b) name of the shipping line or operator;
- c) voyage number;
- d) port arrived from;
- e) port of destination;
- f) port and date of the arrival of the ship;
- g) names of the crew whose journey is to be completed in Bermuda; and
- h) in respect to every person on board the ship—
 - i) port of embarkation;
 - ii) port of disembarkation;
 - iii) description of status on board the ship; and
 - iv) cabin number or cabin identifier

**ADVANCE DELIVERY OF INWARD PASSENGER AND CREW
MANIFESTS NOTICE 2007**

(2) The commander or the agent or representative of an aircraft departing for Bermuda shall include the following additional information in the manifest—

- a) the registration number of the aircraft;
- b) name of the airline or operator;
- c) flight number;
- d) airport arrived from;
- e) airport of destination;
- f) date of the arrival of the aircraft;
- g) names of the crew whose journey is to be completed in Bermuda; and
- h) in respect to every person on board the aircraft—
 - i) description of status on board the aircraft; and
 - ii) where applicable, the seat number or seat identifier.

Additional summary manifest for passenger aircraft

7 (1) In addition to the manifest, the commander or the agent or representative of a passenger aircraft shall separately deliver to the proper officer of the Customs Department a summary manifest including the following information in respect of the aircraft and the passengers on board—

- a) name of the airline or operator;
- b) where applicable, the flight number;
- c) estimated time of arrival of the aircraft in Bermuda;
- d) number of passengers on board the aircraft; and
- e) the first name and last name of the person delivering the information required by the foregoing provisions of this paragraph.

(2) The information required by subparagraph (1) shall be delivered not later than thirty minutes after the time of departure of the aircraft for Bermuda.

(3) The information required by subparagraph (1) may be delivered either by telephone to the Customs Passenger Control Office at the Bermuda International Airport, or by e-mail to email address customsmanifest@gov.bm .

**ADVANCE DELIVERY OF INWARD PASSENGER AND CREW
MANIFESTS NOTICE 2007**

Commencement

8 This Notice shall have effect from the 1st day of April 2007.

Given this 30th day of March, 2007

Lucinda Pearman

Acting Collector of Customs